

House Favors - Office Cleaning Checklist

- **Vacuuming all carpet.**
- **Sweeping all debris on hardwood and tile.**
- **Mopping all hardwood and tile.**
- **Dusting and cleaning all furniture/televisions.**
- **Dusting and cleaning all ceiling fans/light fixtures.**
- **Dusting all door frames.**
- **Wiping exterior of kitchen appliances including the fridge, microwave, dishwasher, countertops, cabinets, stove, and inside of sink.**
- **Taking any normal trash out to the can or dumpster on property.**

- **Cleaning all bathrooms from the toilet, sink, light fixtures, mirrors, cabinets.**